COURSE NAME

Corporate Governance – Best Practices

COURSE DURATION

Five days

COURSE DESCRIPTION

This course provides an overview of corporate governance principles and best practices. Participants will learn about the roles and responsibilities of boards of directors, corporate governance codes and regulations, and the importance of ethical behaviour in corporate governance.

COURSE OBJECTIVES

To help participants understand the principles and best practices of corporate governance and how they can apply them to their organizations, adopt the appropriate mechanism for effective governance, value the shareholder and stakeholder rights and responsibilities, and adhere to sound principles of direction and management.

COURSE OUTLINES

DAY 1

- Introduction to Corporate Governance
- Definition and importance of corporate governance
- Key principles and objectives of corporate governance
- Role and responsibilities of directors, executives, and employees
- Legal and Regulatory Framework
- Overview of relevant laws, regulations, and codes of conduct
- Understanding compliance requirements and reporting obligations
- Corporate governance obligations specific to the industry or jurisdiction

DAY 2

- Board of Directors' Responsibilities

- Composition and structure of the board
- Roles and responsibilities of board members
- Effective board dynamics and decision-making processes
- Board Committees
- Overview of key board committees (e.g., audit, compensation, nominating)
- Composition, responsibilities, and functioning of each committee.
- Interactions and reporting lines between the board and committees

DAY 3

- Ethics and Integrity
- Code of conduct and ethical standards
- Identifying and managing conflicts of interest
- Whistleblowing mechanisms and protection
- Risk Management and Internal Controls
- Importance of risk management in corporate governance
- Identifying, assessing, and mitigating risks
- Implementing internal control mechanisms

DAY 4

- Shareholder Relations
- Shareholder rights and communication channels
- Annual general meetings and shareholder engagement
- Handling shareholder concerns and activism
- Corporate Social Responsibility (CSR)
- Understanding CSR principles and initiatives
- Integrating sustainability and social impact into governance
- Reporting on CSR performance and initiatives

DAY 5

- Corporate Governance in Subsidiaries and International Operations
- Ensuring consistent governance practices across subsidiaries
- Addressing cultural and legal differences in international operations
- Managing governance risks in global business environments
- Case Studies and Best Practice Examples
- Analysing real-world corporate governance successes and failures

ARCAN ACADEMY

- Learning from industry-leading organizations' best practices
- Applying lessons learned to improve corporate governance within the organization.

TRAINING METHODOLOGY:

- Pre-assessment
- Use of real-world examples, case studies and exercises
- Interactive participation and discussion
- Power point presentation, LCD and flip chart
- Group activities and tests
- slides and handouts
- Post-assessment

DELIVERY METHOD:

- In person
- Online